



# Volunteer Emergency Services Grant

## Terms and Conditions

These Terms and Conditions are to be read in conjunction with the Granville Harbour Wind Farm Volunteer Emergency Services Grant *Application Form*. For any questions regarding these Terms and Conditions please contact us.

### ***Who is eligible to apply?***

Applications will only be accepted from organisations and not individuals.

### ***How and when to apply***

Applications must be made using the relevant Application Form and be made directly by the organisation (applications on behalf of third parties will not be accepted).

Only one application may be submitted from each organisation for each annual round of funding. Multi-agency applications are permitted.

Applicants are advised not to include original documents, videos or models with their application. Where relevant however, supporting materials, reports or other publicity may be included with the application. Granville Harbour Wind Farm will not be responsible for loss or damage to any documents, information or items which are included as part of an application.

Applications must be in writing and sent via email.

### ***Assessment of your application***

Applications will be assessed based on their ability to address the selection criteria as well as the perceived benefit to the local community. All applications must meet the eligibility criteria and comply with the Terms and Conditions.

Granville Harbour Wind Farm will endeavour to notify applicants of the outcome within six weeks of the application closing date. Applicants will be notified by email.

### ***Funding***

Funding will be distributed to successful applicants in accordance with their initial proposed budget plan and will be provided either as a one-off payment at the start of the project or as ongoing payments subject to certain milestones being met to the satisfaction of Granville Harbour Wind Farm.

If the Recipient is registered for GST, the total amount of awarded funding will include the GST amount, once a tax invoice is provided.

Expenditure of the funds granted should be completed within six months of the grant, unless otherwise arranged and approved.

The Recipient must repay any amounts which are not expended unless otherwise agreed with Granville Harbour Wind Farm.

The Recipient is asked to complete and provide to Granville Harbour Wind Farm a written summary of the outcomes of the project (Evaluation Form). This must be provided within four weeks of the end date of the project.

Failure to supply the Evaluation Form may disqualify the Recipient from applying for funding in future grants program periods.

### ***Disputes***

Granville Harbour Wind Farm reserves the right to withdraw funding, in its sole and absolute discretion, if funding criteria are not met by the Recipient.

If, at any time, the stated purpose of the project is no longer possible or cannot be completed in the manner described in the application, the Recipient must advise Granville Harbour Wind Farm and discuss delivery of an alternative project for funding and/or return any remaining unspent amount of the funding provided.

Granville Harbour Wind Farm will not be responsible for any additional project costs to ensure the successful delivery of the agreed program.

### ***Promotion***

Grant funding is primarily provided for community support, not promotional purposes.

Should the applicant choose to acknowledge the support of Granville Harbour Wind Farm (not essential) any advertising, signage, media releases and other promotional material that contains the Granville Harbour Wind Farm logo should be submitted and approved by Granville Harbour Wind Farm prior to its production and release.

Granville Harbour Wind Farm may promote the Grants Program and any organisation that is awarded funds. Successful applicants agree to be included in various promotional, media and marketing material.

### ***General Conditions***

The Recipient must keep and maintain adequate insurance (including public liability insurance) for activities carried out as part of the project that has received funding.